

**NATIONAL KIDNEY FOUNDATION OF MALAYSIA
VOUNTEER & CONSENT FORM**

Part 1 – Terms & Conditions

By offering to be an NKF volunteer at any of our dialysis centre, I hereby agree to the terms and conditions as follows:

1. I consent to undertake the services entirely at my own risk, and agree not to be eligible for compensation or any NKF benefits. I shall act in the best interest of NKF with no vested or personal interest of third parties.
2. I understand the services rendered may involve risk of injury and illness but any rights to bring any legal action against National Kidney Foundation of Malaysia are waived as the services are voluntary in nature and involve no monetary reward.
3. I will abide by the NKF policies and procedures and external regulations that govern their actions, including but not limited to those relating to ethical behavior, safety, confidentiality, protected health information and financial responsibility.
4. At all times, I cannot act as an employee or servant of National Kidney Foundation or enter into any agreement(s) which bind the National Kidney Foundation of Malaysia or any of its servants.
5. Any photographs or any materials collected during the course of my work as a volunteer, are the property of the National Kidney Foundation of Malaysia and may **not** be released/ used by myself or any of my agents without prior notification and permission from the National Kidney Foundation of Malaysia in writing.
6. The National Kidney Foundation of Malaysia reserves the right to terminate my services with or without notice.

Part II – Volunteer Information

Area of interest and service that you wish to volunteer:

1) Public Education

- Health screening registration
- Flyer distribution
- Data entry with computer knowledge
- Transport display stands, brochures and setting up booth for exhibition
- Design poster, banner, bunting & brochure

2) Patient Welfare

- Counselling
- Friend of the patient (buddy)
- Data entry with computer knowledge
- Provide transport to & fro dialysis centre and patient's home
- Patient Adoption Scheme – financial assistance
- Skills training
- Employment/ assisting in finding jobs
- Helping out on Family Days
- Organising social activities such as sports, outings and family get-together for patients and their family members

- Tuition for patients' children
- Social visit to patient's home and dialysis centre

3) Fundraising

- Bazaars
- Bulk mailing insertion
- Charity booths at various shopping complexes
- Design of newsletter

Remarks if any:

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Volunteer's Personal Particulars

Name

Street Address

City

State

Postcode

Home Phone

Office Phone

Hand Phone

E-mail Address

Sex Male Female

Age

Possess transport with valid licence Yes No

Language spoken English Bahasa Melayu Mandarin Tamil Other/ Dialect _____

Availability
 Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Time of day available Morning Afternoon Evening

City/Town available

State available

Remarks if any:

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Remarks:

- 1) A Certificate of Recognition will be offered subject to the contributions from the volunteer.
- 2) Please send or fax the completed form to the following and we will contact you as soon as possible.

National Kidney Foundation of Malaysia
 Fundraising Department
 70, Jalan 14/29, 46100 Petaling Jaya,
 Selangor, Malaysia.

Fax: 603-7954 0535